

S.T.A.R.

Substitute	Take-Away	Add	Re-arrange
<p>Replace :</p> <p>Overused words</p> <p>Weak words with strong words</p> <p>Weak adjectives with strong adjectives</p> <p>Common nouns with proper nouns</p> <p>“Dead” words</p>	<p>Take out :</p> <p>Unnecessary repetitions</p> <p>Unimportant or irrelevant information</p> <p>Parts that belong in another piece</p>	<p>Add:</p> <p>Detail</p> <p>Description</p> <p>New information</p> <p>Figurative language</p> <p>Clarification</p> <p>Expanded ideas</p> <p>Explanation</p>	<p>Rearrange:</p> <p>The sequence to produce a desired effect</p> <p>The order to make a more logical flow</p>